

Field & Activity Center Application

FACILITY USE APPLICATION

EVENT INFORMATION

Sport	Event Type	Date of Event	Estimated Attendance

APPLICANT INFORMATION

Applicant Full Name	Organization	
Address	Address	
City:	State:	Zip Code:
Email Address:	Email Address:	
Phone	Date of Birth	

FEE INFORMATION

Facility/Field Down Payment	\$100
Activity Center	\$50 per hour/4 hour minimum
Athletic Fields	Processing Fee: \$50 per application/non-refundable Lights: \$15 per field/hour Single Field Use: \$40 per field/hour Multiple Field Use: \$30 per field/hour Ballfield Prep: \$25 per field/hour Soccer Prep: \$30 per field/hour Soccer Goal Rental: \$30 for pair
Tournament Fee	\$50 per team

Field usage includes bases and home plate extensions if requested. Field that require special pitching distance other than the distance on the field will have to provide their own temporary pitching rubbers.

PAYMENT: Field/facility fees are due two (2) weeks before the reservation date. If a reservation is recurring every month, fees are due two (2) weeks before the start of the month. If fees are not paid as required, the reservation will be canceled and the down payment and processing fee will be withheld.

MODIFICATION POLICY: A \$25 per field/per day non-refundable fee will be charged for any modification of permit hours. Any modification made 2 weeks or less prior to the scheduled event will result in the loss of the entire deposit.

CANCELLATION POLICY: a \$50 per field/per day non-refundable fee will be charged for any cancellation. Any cancellation made 2 weeks or less prior to the scheduled event will result in the loss of entire deposit.

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ATHLETIC FIELDS

Activity Center 11155 Charlesworth Rd Bleachers (250 max) Player Benches Scorekeeper's Table* Scoreboard*	Los Nietos Park (LNP) 11143 Charlesworth Rd (2) Softball Fields (1) Multi-Use Field	Little Lake Park (LLP) 10900 Pioneer (Fri/Sat/Sun) (4) Softball Fields (2) Multi-Use Fields	Lake Center Ath. Park (LCAP) 11641 Florence (3) Baseball Fields (3) Multi-Use Fields	SFS Athletic Fields (SFSAF) 9720 Pioneer Jersey Fields (10U) (2) Softball Fields (2) Multi-Use Fields	Lakeview Park (LVP) 10225 Jersey (1) Multi-Use Field Unlit - day use only
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*Applicant is responsible to provide individuals to man Scorekeeper's Table and the run the scoreboard. Staff will provide basic instructions on how to run the scoreboard.

Sport: ☐ Baseball ☐ Softball ☐ Soccer Youth ☐ Other: _____

Type of use: ☐ Adult ☐ Youth ☐ Other: _____

REQUESTED USE - ONE TIME/NON-RECURRING

DATE	FACILITY	FIELDS	START TIME	END TIME	TYPE OF USE			SERVICES		
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined

REQUESTED USE - RECURRING START DATE _____ END DATE _____

DATE	FACILITY	FIELDS	START TIME	END TIME	TYPE OF USE			SERVICES		
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
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					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined
					☐ Practice	☐ Game	☐ Tournament	☐ Lights	☐ Drag & Prep	☐ Lined

No Play Dates (dates not requested) _____

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Applicant Name

Event Date

Reservation #

LIABILITY AND AUTHORIZATION

I HEREBY CERTIFY THAT ALL INFORMATION IS TRUE AND ACCURATE. I HAVE CAREFULLY READ THE FACILITY RESERVATION POLICY AND USE POLICY, AND AGREE TO UPHOLD THE RULES AND REGULATIONS LISTED IN THE POLICY. I RELEASE, HOLD HARMLESS, AND AGREE NOT TO SUE CITY, INCLUDING PHOTOGRAPHY / VIDEO RELEASE, AND I FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A FULL RELEASE OF ALL LIABILITY AND I SIGN IT OF MY OWN FREE WILL. I UNDERSTAND THAT THE CITY RESERVES THE RIGHT TO CHANGE, OR CANCEL ANY RESERVATION, AT ANY TIME, RESULTING FROM CITY ACTIVITY AND/OR MAINTENANCE.

Applicant Signature

Date